

ASSISTANT DIRECTOR FOR EXTERNSHIPS – FRANKLIN PIERCE LAW CENTER

Franklin Pierce Law Center invites applications for newly created position to work in the Externship Program. The chosen candidate will work with and report to the Director of the Externship Program assisting students in identifying appropriate placements for academic credit and helping students secure placements.

Franklin Pierce Law Center has a robust externship program where Juris Doctorate students can earn up to a semester's worth of credit by working with and being trained by lawyers and judges in the field. Externships are individually designed and are based on student's interests and the placements willingness and ability to assign work which will help the students with their professional development. Field supervisors are also screened to insure their interest in providing feedback to students. All students during their externship semester maintain extensive contact with the school through journals, threaded discussion and evaluations.

The Assistant Director will meet with students helping them in clarifying their learning and professional goals. They will also assist in developing and securing placements, and may participate in visiting said students during their externships. They will work with students on externship to insure they are meeting their learning objectives and may assist with instruction.

The Assistant Director must have a broad interest in a variety of types of law practice, and an interest in and knowledge of the legal industry. They must have excellent counseling skills and enjoy working day to day with students, often who are concerned about their professional direction and prospects. They must be organized and have the ability to follow up with communications with students and prospective placements. The Assistant Director will maintain regular contact with Academic Counsels and Career Services professionals to insure that appropriate services are provided to each student in the school.

A law degree and 5 years of legal work experience is required. Reasonable technology skills are expected. Communications with students during non-work hours is often necessary. Some travel required. This is a full time position. Candidates should submit the following materials a resume, a reference list with three professional references, and a cover letter addressed to Professor Ellen Musinsky 2 White St. Concord NH 03301. Electronic applications should be sent to **JFrench@Piercelaw.edu** Job will stay open until filled. Preferred deadline for applications is August 15, 2010.

Franklin Pierce Law Center is an EEO/AA employer.