

REQUEST FOR PROPOSAL:
New Hampshire Civil Legal Needs Assessment

The Legal Advice & Referral Center (“LARC”) in cooperation with the New Hampshire Supreme Court Access to Justice Commission (the “ATJ Commission”) seeks proposals from those interested in conducting an assessment of the civil legal needs of low income residents of New Hampshire. Work will include:

- Development, in partnership with statewide civil legal services providers and the ATJ Commission, of a survey instrument.
- Distribution of survey instruments to social service providers and organizations, judges, adjudicative bodies and agencies and legal service providers across New Hampshire to gather their thoughts and understanding of the legal needs of the low income population in New Hampshire.
- Review of background literature including national, state and local needs assessments, as well as previous needs assessments in New Hampshire, and assembling demographic information and conducting demographic research – from existing information sources -- on the low income population in New Hampshire.
- Conducting of a number of stakeholder interviews and focus groups around New Hampshire with those who have close contact with low income residents in New Hampshire.
- Assistance in drafting a report assessing legal needs and barriers of low income people in New Hampshire.

Those submitting proposals should have some experience or familiarity with civil legal needs of low income residents, and experience conducting interviews and focus groups, and evaluating and analyzing survey results and demographic information. Work would begin after January 31, 2011, and conclude in summer, 2011. Proposals must be submitted by 5:00 pm, January 7, 2011. For more information and the party to whom proposals must be addressed is:

Connie Rakowsky, Executive Director
Legal Advice & Referral Center
48 South Main Street
Concord, New Hampshire 03301-4823
603-224-5387