

# NHBA•CLE REGISTRATION FORM

How to Register – Registrations will be accepted by mail, telephone, e-mail (www.nhbar.org) or in person. Simply complete the NHBA•CLE registration form and mail it with your check or Discover, MasterCard or VISA number to: New Hampshire Bar Association (CLE), 2 Pillsbury Street, Suite 300, Concord, NH 03301. You may also call in your registration with a Discover, MasterCard or VISA, to the CLE Department at 224-6942 or FAX your registration form to 224-3729.

Refund/Cancellation Policy – Registration fees may be refunded, less \$25 for cancellations received in writing by 5 p.m three business days before the seminar (email and fax accepted). No refunds after that date, but you will receive the written materials. Registration fees are transferrable only to a colleague from your law firm in the same registration category (CLE Club, new lawyer, etc.). Cancellation fees for programs with national speakers and/or programs held outside the Bar Center are different and are noted in the advertisements for those programs.

Advance Registration/Confirmations – Advanced registration is strongly recommended as seating at all seminars is limited. Walk-in seating will be on a first-come, first-served basis and a \$15 additional fee will be added to the applicable program tuition. (See fees listed under each seminar description).

Written Materials/CD/DVD Packages – Those unable to attend the seminar may purchase the course handbook (to be shipped after the seminar). Bar members may also purchase CDs or DVD packages which include the written materials. You may earn self-study credit for Individual viewing of video or listening to audio of recorded CLE programs with exposure to written materials.

Video Replay Sessions – Video replay sessions of seminars, which feature a faculty commentator, are considered live credit. The video replay sessions are usually condensed versions of the live program and thus the credit minutes may vary from the original live program presentation.

NHMCLE Credit (N.H. Supreme Court Rule 53) – Attendance for all NHBA•CLE programs will be entered directly in the NHMCLE Online Activity Tool. Whenever feasible, NHBA•CLE programs include an ethical and/or professionalism component. Attendees at NHBA•CLE programs will receive a 'record of attendance' to facilitate individual record keeping under Rule 53.

Discounts – The tuition structure for full day seminars includes discounts for lawyers in practice less than three years; paralegals and non-lawyer law office personnel; and fulltime students. (See fees listed with individual program descriptions). Also NHBA members may join the CLE CLUB and enjoy further discounts.

Tax Deduction of Expenses – An income tax deduction may be allowed for expenses of education (including travel, meals and lodging) undertaken to maintain and improve professional skill.

If you have a disability that requires special accommodations, please contact NHBA CLE in advance of the program date to let us know how we may accommodate your needs.

**Send with payment to: NHBA•CLE, 2 Pillsbury Street, Suite 300, Concord, NH 03301 or FAX with MasterCard, VISA, Discover or AMEX to (603) 224-3729**  
(please complete one form for each registrant)

Name \_\_\_\_\_ NHBA ID \_\_\_\_\_

Firm/Organization \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Check box if NHBA•CLE Club Member

Seminar Title	Date of Live Attendance	Book Only	DVD Purchase	CD Purchase	Fee

**Payment Method**

Check enclosed (make all payable to NHBA)     Please bill my     MasterCard     VISA     Discover     AMEX

Billing Address (if different)  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
CREDIT CARD # \_\_\_\_\_ CVV CODE \_\_\_\_\_ EXP. DATE \_\_\_\_\_  
Name on Card \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE