

Assistant County Attorney

Salary Range: \$2,380.80 – \$3,248.77

Purpose/Scope:

Seeks justice with professionalism, excellence and pride, consistent with the New Hampshire Rules of Professional Conduct, American Bar Association and National District Attorney's Association guidelines, as a criminal prosecutor with a concentration in Superior Court.

Essential Job Functions:

- Acts as counsel for the State of New Hampshire in criminal matters.
- Works closely with Victim/Witness Coordinators to ensure that all witnesses/victims are properly informed, prepared and supported throughout the prosecution process.
- Drafts indictments, complaints and pleadings.
- Researches pertinent case law, decisions and legislation.
- Presents investigations and cases to the Grand Jury;

conducts Bench trials, Jury trials and all required hearings related to the assigned caseload.

Knowledge, Skills, and Abilities Required:

Juris Doctor from accredited law school.

3 years of experience in criminal prosecution, preferred. Must be admitted into the New Hampshire Bar Association.

Submission Requirements: Employment application, resume and cover letter required.

Apply to: Department of Human Resources
Email: careers@co.rockingham.nh.us

Mail or Drop off Applications to: Rockingham County Human Resources Department, 111 North Road, Brentwood, NH 03833. Applications can be found online at: rockinghamcountynh.org/careers.